



Randwick Primary School: Resilience, Passion, Success

# Randwick C of E Primary School



'Aim High Like the Skylark'

## School Policy Document

# Charging and Remissions



# Randwick Primary School: Resilience, Passion, Success

## School Aims Statement

*Our aim is to provide a happy, caring and stimulating learning environment underpinned by Christian principles, in which we encourage and value individuals' contributions and respect for others.*

*We believe the environment created will enable the children in our care to learn and achieve their best, socially and academically. Purposeful and relevant activities take place which will help foster each child's spiritual, intellectual, social, moral and physical development. All children are valued for the contribution they can make at the life of the school and are encouraged to develop attitudes to life based on Christian principles.*

## **Policy on Charging**

### **1 Introduction**

1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition or some extra-curricular clubs.

### **2 Voluntary contributions**

2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.

2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- school trips abroad;
- musical events.

### **3 Residential visits**

3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do suggest a charge to cover the costs of board and lodging, although parents and carers who receive state benefits are exempt from this charge. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

### **4 Music tuition**

4.1 All children study music as part of the normal school curriculum. We do not charge for this.



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4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents and carers in receipt of state benefits are exempt from payment. We give parents and carers information about additional music tuition as and when opportunities arise.

## 5 Swimming

5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity, but we do ask for a voluntary contribution from parents and carers to cover the cost of transport. We inform parents and carers when these lessons are to take place, and we seek the written permission of parents or carers for their children to take part.

## 6 Sports Activities

6.1 The school, at times, offers additional sports activities after school. A qualified coach/teacher, who is not a member of the school staff, would run and organise these sessions. Fees for these activities would be paid directly to the organisers.

## 7 Monitoring and review

7.1 This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.

**This policy is monitored by the school governing body and will be reviewed as part of this established cycle of school review or following changes to statutory legislation.**

**Policy Leader:**

**David Poad**

**Dated:**

**Spring 2018**

**Approved & signed by governors:**

**Review Date:**

**Spring 2020**